



Stratford- Upon- Avon Butterfly Farm  
 Tramway Walk  
 Swan's Nest Lane  
 Stratford- Upon- Avon  
 CV37 7LS  
 UK  
 Tel: (01789) 299288 Fax: (01789) 415878  
 Email: [sales@butterflyfarm.co.uk](mailto:sales@butterflyfarm.co.uk)  
 Website: [www.butterflyfarm.co.uk](http://www.butterflyfarm.co.uk)

6<sup>th</sup> January 2009.

## Risk Assessment For Schools

Risk	Who might be harmed?	Is the Risk Adequately Controlled
Hazardous Invertebrates	Entomological Staff	Only Trained staff are to deal with Hazardous Invertebrates. Information on each species is pinned to the back of the cage. More information is in the Health and Safety Document and Emergency procedures are pinned to the notice board. Only <u>non-hazardous</u> invertebrates are to be handled by visitors and then only under the direct supervision of an appropriately qualified guide. Hand washing facilities are available in Insect City and The Education Room also in the toilet block opposite the entrance.
Poisonous Plants	Young Visitors	Signs are around the Flight area warning of the danger of various leaves and berries. Small children should be closely supervised at all times. A list of the specific plants is kept in the Health and Safety File. Should a small child eat one of the listed plants then medical help should be sought.
Tetanus	Gardening Staff	Everyone is to keep up to date on vaccination against Tetanus. Disinfectant wipes for small cuts are kept in the first aid box.
Hazardous Substances	Senior Staff	All chemicals are securely locked in the storeroom at all times. Instructions for use are closely followed when any chemicals need to be used.
Water	Visitors	The pond is kept barricaded against small children, who should be closely supervised at all times. Hoses are coiled away after use to prevent tripping. The floor in the caterpillar room is not sprayed to prevent slipping.

Electrical Fittings	Staff	All appliances are inspected on an annual basis by a qualified electrical contractor.
Floor Obstructions	Visitors	Pathways are kept free of any obstruction on a daily basis.
Ladders	Staff	When using a ladder it must be supported by another member of staff if there is any possibility of a fall. Once finished with ladders and stepladders must be put away safely.
Fire	Everyone	Instructions in the event of a fire are displayed on the notice board and in the Health and Safety Document. Fire extinguishers are checked weekly and tested annually by a contractor. Fire exits are checked daily. The flight area is always kept wet, which considerably reduces the risk of fire.